



C o u n t y o f S a n L u i s O b i s p o

## GENERAL SERVICES AGENCY

Janette D. Pell, Director

Cody VanDorn, Department Administrator

### INVITATION TO BID #3605-13 JANITORIAL SUPPLIES

#### QUESTIONS AND ANSWERS

May 9, 2013

*Updated 5/13/13*

1. I have a question on the F.O.B. destination, I was wondering how many delivery locations there are and how often are deliveries made to locations other than general service maintenance?

**ANSWER:** There are 17 departments in the County that currently have Blanket Purchase Orders and can order their own supplies. There are, however, 34 departments in the County and any department that wants their own "Blanket" can be issued one. General Services and Parks have 7 delivery locations. Six of the locations order periodically and I do not have information as to the regularity of their orders. Most of the products will be ordered by and delivered to the Maintenance Warehouse.

2. (Regarding Specification A, Item 22) Could you please clarify if you want the 3m 6050, 8010 or 8150. There are different colors and backing like traffic scraper back, etc.

22	MAT, FLOOR, Nomad 4' x 6', 3M, or equal. BRAND & MODEL BIDDING	10
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**ANSWER:** It is the 6050.

3. At the bottom of each pricing page & section, it's asking for subtotal, CA Sales tax, and page total. Because we're a NJ based wholesaler, we don't charge sales tax for any of our products. I'm not sure how to fill this in? Do I add in the sales tax anyway, or can I enter it as a \$0 dollar amount?

**ANSWER:** Please calculate the sales tax at 7.5%. We are self taxed for out-of-state vendors, so even though you don't charge the CA sales tax, we will pay it directly to the state.

4. What do you look for when you bid on supplies? Price, Green Products, a company that can provide everything on your bid list, etc.? Secondly, my company manufactures all of our products so the packaging is all bio-degradable and my products are 100% green. How can I indicate this on my bid form? Lastly, I offer some very unique products that no other company offers. How can I share these products with you?

**ANSWER: The evaluation for this bid will be based on the lowest bid meeting specifications. To be considered for award, a company must bid on all items in a section. While the County is interested in using Green Products, it will not be a consideration in the award of this bid. If you have information on other products that you would like to introduce to us, you can send the information to me and I will share it with our Maintenance Department. If your products are a substitute for an item, or items, on our bid, you can indicate the Brand and Model and submit your bid, indicating that the item is an "equal" to the one specified on our bid.**

5. Can you supply us with the award pricing and winning vendor(s) for the trash can liners, items no. 1 & 2 in Section B?

What color was purchased for item no. 1 the 40x48 trash can liner?

Based on past ordering history, can you tell us how many departments order the trash can liners, about how often are orders placed (weekly, monthly, quarterly or other), and about how many cases of each size are ordered at a time?

Can we call FedEx at your expense and pick up a sample bag of each liner?

**ANSWER: Our current vendor is Unisource.**

**The color for Line 1 is described as "natural" in their catalogue. Current price is \$46.46/cs. Line 2 is Black, current price is \$35.27/cs.**

**There are 17 departments in the County that have Blanket Purchase Orders to order janitorial supplies, and I do not track their ordering. Our Maintenance department is the primary ordering department and they supply these to County locations. Based on recent ordering history, both products have been ordered at 6 month intervals. The large liners have been ordered in quantities of 200 cases, and the small liners in orders of 50 cases.**

**We do not supply samples. If you have any questions about the specifications, please contact me and I will do my best to help you. (Barbara Adams, [beadams@co.slo.ca.us](mailto:beadams@co.slo.ca.us))**

6. Can you please provide me with the most recent awarded vendor(s) and pricing for the items in Section B?

**ANSWER: The current vendor is Unisource.**

**See attached pricing for the items in Section B.**

**County of San Luis Obispo Invitation to Bid #3605-13 May 9, 2013 Page 14**  
**JANITORIAL SUPPLIES**

**SECTION B**

**DEVIATIONS TO ATTACHED SPECIFICATIONS MUST BE CLEARLY INDICATED. NO  
DEVIATIONS UNLESS SPECIFIED BELOW. ADD ADDITIONAL SHEETS IF NECESSARY.**

Item	Description	Estimated Yearly Quantity	Unit	Unit Price	Extension
1	LINERS, TRASH CAN, 40" x 48", high density, 16 microns, 250 ea/cs, fits 40-45 gallon container. BRAND & MODEL BIDDING _____	1,000	CS	\$	\$ <i>46.48/cs</i>
2	LINERS, TRASH CAN, 22 1/2" x 24 1/2" linear low density, .70 mil, 500 ea/cs, fits 10 gallon container. Berry Big City, Black, or equal. BRAND & MODEL BIDDING _____	250	CS	\$	\$ <i>34.55</i>
3	TOILET SEAT COVERS, flat pack, half fold, 250 shts/pkg, 5,000/cs. Lifeguard 4500, or equal. BRAND & MODEL BIDDING _____	157	CS	\$	\$ <i>28.15</i>
4	TOILET TISSUE, 100% recycled, sht. sz. approx. 4.4" x 4.5", 1-ply, white, 1,210 shts/ro, 80 ro/cs, Georgia Pacific Envision, or equal. BRAND & MODEL BIDDING _____	956	CS	\$	\$ <i>no recent invoice</i>
5	TOILET TISSUE, 1 ply, sheet size 4" x 4.05", roll width 3 7/8", diameter of roll approx. 5", hole approx. 2" diameter, approx. 1,200 sheets/roll, 80 ro/cs, Unisource 14580/01, or equal. BRAND & MODEL BIDDING _____	450	CS	\$	\$ <i>42.98</i>
6	TOILET TISSUE, 1 ply, 1500 sheets/roll, Rollmaster 020-02-00, or equal. BRAND & MODEL BIDDING _____	402	CS	\$	\$ <i>64.92</i>
7	TOWEL, Wypall Work Horse X70, 9.1" x 16.8", 100/bx, 10bx/cs. BRAND & MODEL BIDDING _____	32	CS	\$	\$ <i>128.02</i>
Subtotal					\$
CA Sales Tax (7.5%)					\$
This Page Total					\$

Vendor Name: \_\_\_\_\_

Section B, Pg 1 of 2

**County of San Luis Obispo Invitation to Bid #3605-13 May 9, 2013 Page 15**  
**JANITORIAL SUPPLIES**

Item	Description	Estimated Yearly Quantity	Unit	Unit Price	Extension
8	TOWELS, MULTIFOLD, sht. sz. approx. 9-1/2" x 9-1/4", 1-ply, white, 4,000 shts/cs, Georgia Pacific Preference Prem, or equal. BRAND & MODEL BIDDING _____	3,102	CS	\$	\$ 21 <sup>99</sup>
9	TOWELS FOR SENSOR MOTION DISPENSER, 10" x 800 ft., 6 ro/cs, to fit Georgia Pacific Enmotion dispenser, Georgia Pacific 89460, or equal. BRAND & MODEL BIDDING _____	140	CS	\$	\$ 56 <sup>20</sup>
Subtotal					\$
CA Sales Tax (7.5%)					\$
This Page Total					\$
Grand Total, Section B					\$

Vendor Name: \_\_\_\_\_

Section B, Pg 2 of 2

*Updated 5/13/13*

**7.** Is there a buyout on the Enmotion dispensers?

**ANSWER: The County owns its own dispensers.**